

To:

From:

**SENIOR BRAG SHEET**

RE: Letter of Recommendation

Date I need letter by:

Please fill out this form as accurately and completely as possible. Don't be afraid to "brag" about yourself! Your admin, counselors, teachers and other professionals will use this information in recommending you for scholarships, college admissions, and other honors/awards and/or services. You should give one copy to each person you are asking to write a letter.

Full legal name

Name you go by

Date of birth

Home phone

E-Mail address

List ALL activities and leadership roles beginning with 9<sup>th</sup> grade clubs and organizations and/or athletics:

Name	Years involved	Office/ Position held

Awards and Honors:

Name of award	Reason for award	Year received

Church and/or other youth group activities (e.g. Girl Scouts):

Where	Type of Activity	Years Involved

Plans after leaving high school: (Do Not Leave Blank. Choose at least one.)

College      Proposed Major: \_\_\_\_\_  
 List top three schools you plan to apply to: \_\_\_\_\_

Technical School      Proposed Major: \_\_\_\_\_  
 List top three schools you plan to apply to: \_\_\_\_\_

Military      Branch: \_\_\_\_\_  
 Work      Where, doing what? \_\_\_\_\_

**To:**

**From:**

**Career Goal:** (What do you want to be when you "grow up"?)

1 <sup>st</sup> choice	2 <sup>nd</sup> choice	3 <sup>rd</sup> choice

**Any Work experience:** (Past and present)

Employer	Position	Dates

**Community Service:** Many colleges and scholarship programs are now emphasizing community service. List ways you have given back to the community. Give dates, approximate hours spent and what you did.

Organization/ Location	Service Provided	Years	Hours

List Academic, Arts and Vocational Subjects/Courses you have done well in, as well as strong skills you carry:

Course	Related Skill
<b>Overall GPA (Optional)</b>	

What do you consider your **strongest personal asset**?

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What three **adjectives** best describe you?

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**3 HHS staff and/or community members who know you well and would speak highly of you:**

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**Is there anything else you would like for someone writing a recommendation to know about you? (Hardships you have overcome; accomplishments you're particularly proud of, etc.)**

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**IF ANY INFORMATION CHANGES DURING THE YEAR PLEASE UPDATE THIS FORM**

The above information is true and accurate to the best of my knowledge.

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**Signature**

**Date**